

## **OHHIT Steering Committee Minutes**

**November 10, 2005**

Participants: Bill Hayes, Philip Powers, Nancy Gillette, Stephanie Jursek, Mary Crimmins, Jon Wills, Heidi Gordon, Michele Shuster, Marc Cloutier, Nan Bozzolo, Rick Sites; *by phone*: Richard Moore, Emily Welebob, and Angela Hammond.

### **INTRODUCTIONS:**

Stephanie Jursek, Project Manager of the OHHIT Project, welcomed the group, and all attendees introduced themselves.

### **APPROVAL OF November 10, 2005 MINUTES**

Mary Crimmins requested the minutes be amended to reflect that the design of any structure for future collaborative dialogue will probably evolve as the initiative is implemented. A motion to approve the minutes as amended was made. The motion passed unanimously.

### **2005 'INVITATION ONLY' MEETING**

Bill Hayes reviewed with the committee a proposed agenda for the 'Invitation Only' meeting. He noted that the introductory segment of the meeting would be to reiterate the purpose of the meeting and the reason for the selection of the invitees. Additionally, in this segment of the meeting he indicated the stage would be set for establishment of a collaborative effort in the design of a strategic plan for adoption of e-Health in Ohio, coupled with noting the findings from the 2005 Ohio Health Information Symposium. The invitees would be informed that HPIO will lead the initial implementation of a coordinated effort for adoption of e-Health. After the introductory session, there would be presentations from others states, as well as an Ohio panel on HIT efforts and challenges, a breakout session, poster displays, a reactor panel, observations from Janet Marchibroda, and discussion of next steps by Bill Hayes. A good exchange of information occurred on the specifics of each segment of the proposed agenda.

#### *State RHIOs*

Bill Hayes stated that on the panel there would be representation of two states that have created state level organizations for the purpose of moving forward e-Health. States being considered are New York, Tennessee, and Minnesota.. New York and Minnesota were chosen because they are in the early stages of developing a statewide organization. Tennessee is a possibility because the evolvement of RHIOs in that state is quite similar to formation of e-Health activities in Ohio. Inquiries were made as to the rational for choosing Minnesota. It did not seem to have similar demographics to Ohio and have a focus on regional efforts. Emily Welebob responded the basis for choosing Minnesota was not based on the demographics but rather the completion of the one year process for formation of a state level organization. Rick Moore commented that Minnesota seemed to have a great way of implementing its e-Health Initiatives, and New York had a regional focus like Ohio.

#### *Ohio Panel on HIT efforts and challenges*

Bill Hayes shared with the committee an overview of the composition of the Ohio panel. The objective of the panel would be to inform the invitees of existing initiatives and current challenges in the implementation process of those initiatives. A potential moderator would be Dr. Keaton. Recommendations for representation on the panel included Health Bridge, the N.E. Ohio RHIO, Ohio University, Wright State, a small physician practice, a Central Ohio large physician practice, and a rural area representative.

#### *Poster Session*

Bill Hayes remarked that at lunch there would be HIE poster displays, which would follow the Ohio panel presentations.

### *Breakout Sessions*

Bill Hayes informed the committee that the focus areas of the meeting breakout sessions, 3 in total, would stem from the presentation of a “road map proposal” for the OHHIT project, which consists of a 1 year strategic plan.. A key role for the breakout sessions would be to react to the proposal. A representative from each session would summarize session outcomes. Bill Hayes noted the need for proactive involvement of the committee for the development of the proposal. Some comments were made, indicating that the agenda needed to be more aggressive in obtaining the invitees input. Bill Hayes responded that in the breakout groups the invitees would be requested to give suggestions on effective implementation of the strategic plan and an advisory group through workgroups would be engaged in executing the plan with the noted details.

### *Reactor Panel*

Bill Hayes indicated that the purpose of this panel is to gain responses from diverse stakeholders to the current Ohio initiatives with given challenges and the proposed strategic plan for implementation. A potential outcome would be to generate interest to move the Ohio e-Health initiatives forward. Prospective panelists would include a health plan, QIO, business representative, and a public payer (Medicaid)

### *eHealth Initiative Observations*

Bill Hayes suggested having Janet Marchibroda present on her reaction to the information and comments that had been made during various segments of the meeting in relation to what other states are currently developing.

### *Next Steps*

Bill Hayes stated he would outline for the invitees the next steps for reconvening and moving forward on this initiative. As part of that plan, there would be a launch of another symposium for the stakeholders at large and an update on what activities have taken place since the October 17 symposium.

### *Meeting Date*

Stephanie Jursek informed the committee that the ‘Invitation Only’ meeting would not be held on December 16 as anticipated because of unavailability of key presenters and the use of the Business Technology Center. New dates for consideration are February 16, 17, 23 or 24. Stephanie Jursek inquired of the committee of their knowledge of any potential conflicts with national conferences. Dennis Swartzlander commented there may be a potential conflict with the HIMSS Conference which is usually held in late January or early February. Emily Welebob confirmed a portion of that conference would be on February 16. Consequently, it was decided to seek availability for February 23 or 24. Additionally, Bill Hayes indicated he planned to send out e-mails announcing the date of the meeting to potential invitees.

### *Site Location Options*

Philip Powers informed the committee that the Business Technology Center was being considered as a possible location for the ‘Invitation Only’ meeting. He requested other suggestions from the committee. Nancy Gillette remarked that another option would be to host the meeting at the OSMA. Marc Cloutier added that the Business Technology Center is nearby to the Ohio Supercomputer Center and invitees may be interested in touring that facility. Rick Sites suggested that OSU Medical Center may be a good location. The center has a good wireless environment. A good discussion ensued.

SMALL PRACTICE SURVEY

Philip Powers advised the committee that Nan Bozzolo would be working on a project to provide additional information for the OHHIT project. Nan Bozzolo indicated that this project is a key aspect for completing his Masters program. He has a particular interest in e-Health and assessing the issues related to the effective adoption of e-Health. The focus group he has chosen in that regard is physicians. He is compiling a survey for physicians to gain their perspective on the barriers and drivers of adoption of e-Health. The OSMA, OAFP, and OOA agreed to circulate the survey to their members. From the survey he will provide his recommendations in a policy paper. He inquired of sources for defining small physician practices. Rick Moore suggested reviewing the guidelines for small practices under the HIPAA regulations.

#### STAKEHOLDER GROUP SESSIONS

Bill Hayes reiterated his vision to have a series of stakeholder group sessions from a variety of focus areas to provide educational programs and generate interest in the OHHIT initiative, coupled with gaining the perspective from the different focus areas on issues related to effective adoption of e-Health. Specifically, anticipated meetings will be with mental health and pharmaceutical organizations and the business community. Bill Hayes also noted that he would be meeting with the medical directors the week of November 14 and suggested having a meeting with government stakeholders through the assistance of Frank Samuel. Marc Cloutier indicated he would contact Frank Samuel and make the inquiry. Rick Sites stated that the Ohio Chamber has a health committee. John Callender is involved with that committee. Rick advised he would speak with John Callender to determine the appropriate person at the Ohio Chamber to arrange this type of forum.

#### NEXT STEPS FOR STEERING COMMITTEE

Stephanie Jursek re-emphasized the integral role of the committee in the planning and execution of the 'Invitation Only' meeting. The committee was requested to assist in meeting with key potential invitees and if necessary to join HPIO at the meetings. Additionally, it would be necessary for the committee to review or assist in the drafting of a planning process proposal that will be discussed at the 'Invitation Only' meeting. Marc Cloutier, Mary Crimmins and Dennis Swartzlander volunteered to assist with the planning process proposal.

Bill Hayes outlined the key aspects of the proposal for the 18 month time frame. The proposal would include a budget, outcomes of the October 17 symposium, public and private policy issues, the role of the advisory group, staffing requirements, current status of regional efforts and necessary steps to move a coordinate effort forward. He also commented on potential funding sources for the 18 month plan.

#### OTHER BUSINESS

Stephanie Jursek shared that AHRQ would be having free sessions related to incorporation of health information technology. Prospective participants should register on the AHRQ web site.

#### NEXT MEETING

Stephanie Jursek advised that the next meeting was scheduled for November 21. Since this occurred during the week of Thanksgiving the meeting would be canceled. The next committee meeting would be December 8.