

OHHIT Steering Committee Minutes

October 27, 2005

Participants: Bill Hayes, Philip Powers, Nancy Gillette, Stephanie Jursek, Mary Crimmins, Jon Wills; *by phone*: Richard Moore, Emily Welebob, Chris Knisely and Dawn Mays.

INTRODUCTIONS:

Stephanie Jursek, Project Manager of the OHHIT Project, welcomed the group, and all attendees introduced themselves.

APPROVAL OF SEPTEMBER 29, 2005 MINUTES

A motion to approve the minutes as written was made. The motion passed unanimously.

SYMPOSIUM REVIEW

Stephanie Jursek requested feedback from the committee, regarding the symposium in five areas: logistics, national speaker presentations, reaction panel presentations, breakout sessions and poster displays. Discussion ensued.

Logistics

The consensus of the committee was that the symposium logistics went well. A few added suggestions that were made included having food prior to the commencement of the symposium, shortening the length of the conference by having it end at 3:00 p.m., and eliminating consecutive breakout sessions.

National Speakers

Having the national speakers via video conferencing was well received, and Philip Powers noted that the preliminary evaluation results reflected positive outcomes, regarding the presentations. However, the committee did comment that the reaction panel provided more information germane to current state eHealth activities. Bill Hayes responded that a key reason to having the national speakers was to raise awareness about the federal level activities of eHealth initiatives and stakeholder collaboration, relating to health information technology and exchange in Ohio.

Reaction Panel

The committee stated that the presentations from the local panel were quite informative, and the preliminary evaluation results of the panelist presentations reflected that they were well received by the attendees.

Breakout Sessions

The committee suggested that the breakout sessions would be more effective if there were fewer questions to address in each session. A breakout session should be structured to immediately follow the presentation and specifically respond to the issue(s) introduced in that presentation. Emily Welebob commented that was the process used in Louisiana, and it was quite successful. It also would be very beneficial to use local facilitators to guide the discussions in the breakout sessions rather than national speakers.

Poster Session

It was noted that significant poster session discussions occurred throughout the entire day of the symposium. The committee found that it provided great opportunity for promoting grass root efforts, regarding eHealth initiatives.

Participation List

Inquiries were made about providing the participant list to the attendees. It was noted the list would be of added value in determining the different focus areas that were present at the symposium and to use this information to establish next steps in moving the adoption of eHealth forward. In response, there was a

good exchange of information and discussion, regarding privacy issues. Philip Powers indicated that he would provide the participation list and the names of the participants who did not opt out would be included on the list.

As part of this discussion, suggestions were made to generate a Listserv to develop ongoing dialogue amongst stakeholders. In response, Philip Powers suggested using Wiki, and he explained the features of that program. Rick Moore suggested using Yahoo Newsgroups because the administration of the program is done by Yahoo. However, he commented that any of these online programs have challenges in using them. Emily Welebob stated that these programs require extensive monitoring and that a key challenge is to obtain ongoing use by individuals as part of their work flow.

2005 'INVITATION ONLY' MEETING

Proposed Agenda

Emily Welebob outlined a proposed meeting agenda for the committee. The two proposed key goals were to establish a structure and identifying activities for implementation in the first year to move the initiative forward. A related issue to these goals was determining the specific body/group to implement the strategic plan. There was in depth discussion on the agenda. The committee stated that the anticipated goal was not necessarily to create a separate organization for moving forward the adoption of eHealth but to foster a community for ongoing collaboration. Mary Crimmins indicated that the design of any structure for future collaborative dialogue probably would evolve as the initiative is implemented. Emily Welebob remarked her comments were not related to having a discussion on the development of a formal structure but rather having the invitees determine who would be responsible for the implementation of the initiative.

Bill Hayes added that to determine the key focus areas for this initiative it would be necessary to have specific presentations to special interest groups to gain their perspective and secure the support of the initiative. Additionally, it was noted that the meeting should not be longer than six hours, and it should follow the format of a strategic planning meeting. The briefing paper should be given to the invitees in advance of the meeting to stimulate productive dialogue.

"Invitation Only" Meeting Date

With broad based consensus on the necessity for stakeholder education, regarding the initiative, coupled with Mark Frisse being unavailable on December 15, 2005, it was recommended that the meeting be held in early February of 2006. Additionally, between now and February, there needs to be attention given to keeping the momentum high and reaching out to key stakeholders.

Build Invitation List

Stephanie Jursek reviewed with the committee the draft invitation list. She reported there were more people named on the list that could be accommodated at the meeting. Additionally, there were some organizations without contact names. She requested that the committee recommend names of people for the organizations without a contact name. Jon Wills recommended Pat Grishel from Timken and George Dunigan II from Ohio University.

OTHER BUSINESS

There was no additional business addressed in the meeting.

NEXT MEETING DATE

Stephanie Jursek announced that the next meeting date would be November 10.