

OHHIT Steering Committee Minutes

September 29, 2005

Participants: Bill Hayes, Philip Powers, Nancy Gillette, Richard Moore, Stephanie Jursek, Mary Crimmins, Rick Sites, Marc Cloutier, Dennis Swartzlander; *by phone*: Angela Hammond, Randy Cebul, Robert Steffel, Emily Welebob, and Dawn Mays.

INTRODUCTIONS:

Stephanie Jursek, Project Manager of the OHHIT Project, welcomed the group, and all attendees introduced themselves.

APPROVAL OF August 18, 2005 MINUTES

A motion to approve the minutes as written was made. The motion passed unanimously.

INTERVIEW UPDATE

Emily Welebob informed the committee that the interviews were nearly completed. Dr. Katz's and Dr. Harris' interviews are scheduled. Dawn Mays indicated that Dr. Medkjian and John Sideras had not been responsive to the communications, regarding the interviews. Bill Hayes commented that he would follow up with Jerry Friedman in contacting Dr. Medkjian, and Randy Cebul suggested that Vince Miller should be interviewed in lieu of John Sideras, based on his role at the hospital. Rick Sites recommended Bill Ryan and Scott Fray be interviewed and offered to provide contact information to Bill Hayes and Emily Welebob.

BRIEFING PAPER UPDATE

Emily Welebob reported to the committee of the current status in the drafting of the briefing paper and outlined the logistics with the selected committee members, who will be reviewing the paper, along with Bill Hayes, Philip Powers, and Stephanie Jursek. The final version will be completed by October 12. There were inquiries by the committee on updating the briefing paper as the project progresses. Emily Welebob responded that the briefing paper will be treated as a living document and will be updated during the duration of the project.

2005 OHHIT SYMPOSIUM AGENDA DISCUSSION

National Speakers

Emily Welebob reported that Dr. Young would not be able to present at the symposium, but John White, MD. would present in Dr. Young's place. Dr. White is from AHRQ. Bill Hayes mentioned to the committee that Dr. Brailer's office recommended Karen Bell as a key note speaker. A good discussion ensued by the committee, regarding the speakers for the keynote segment of the symposium. It was decided that Emily Welebob should inquire further to determine the focus areas of the presentations for both Dr. White and Karen Bell. If there is no duplication, it would be good to have both of these speakers, coupled with Susan Christensen. They would each have approximately fifteen minutes to speak.

Breakout Sessions

Emily reviewed the agenda with the committee for the breakout sessions. Each session will have a facilitator and a recorder. The first breakout session will provide opportunity for the participants to give their reaction to the briefing paper and to address questions that will lead to a discussion on the value of having a coordinated effort for eHealth and the next steps for the process. The second breakout session will focus on what are some key focus areas to move forward upon and forming criteria for establishing priorities. Bill Hayes noted that there should be a discussion on the priorities and focus areas before addressing guiding principles.

Invitations

Philip Powers indicated that, thus far, there are 43 people registered for the symposium and encouraged committee members that had not yet registered to do so.

Posters

Philip Powers noted that he has received four posters and two other posters are expected to be submitted. To gain more participation, the deadline for submission of posters was extended until October 7.

Publicity

Bill Hayes shared that a press release had been made and was broadcasted via the U.S. Wire. Additionally, Stephanie Jursek and Bill Hayes had a meeting with Marc Cloutier of the Ohio Department of Development and with Brian Pero of Cardinal Health to discuss potential collaboration opportunities. A meeting with the Ohio Nurses Association was pending.

Breakout Session Volunteers

Stephanie Jursek reported that in each breakout session there will be a facilitator and recorder. Stephanie Jursek requested volunteers for recorders for each breakout session. Rick Moore, Nancy Gillette, and Angela Hammond volunteered. Mary Crimmins commented, because she is Kate Cauley's assistant, she would volunteer Kate to serve as a recorder as well.

2005 "INVITATION ONLY" MEETING

Bill Hayes provided an overview of the parameters for the selection of the invitees for the "Invitation Only" meeting. Specifically, he indicated that the invitation list is limited to 50 people and there must be diverse interest groups represented on the list. Only one person from each organization could attend the meeting. He outlined for the committee the various focus areas for consideration. The three main interest areas were government, business, and health care. Stephanie Jursek requested recommendations from the committee, based on these mentioned categories. In depth discussion by the committee began. With respect to business organizations, the committee made numerous suggestions, including the Ohio Manufacturer's Association, NFIB, Ohio Chamber of Commerce, General Motors, Worthington Industries, Ohio Farm Bureau, employer health organizations, and Timken. In terms of physicians, it was decided that both practicing clinicians and professional associations should be represented at the meeting. In selection of physicians, it was suggested to consider both hospital based physicians and private physician practices both small and large, coupled with selection based on geographic regions. Based on the discussion for government representatives, the committee advised of the necessity to have the Ohio Department of Health and Ohio Board of Regents invited. In conservation of time, Rick Moore recommended that the committee review the different focus areas and submit three names for each area. There was broad consensus on this recommendation. Rick Moore also requested a list of all the suggested names that were provided for eHealth Initiative interviews. It was agreed that information would be provided, and the committee would e-mail names by October 6.

"Invitation Only" Meeting Date

Bill Hayes informed the committee of a potential conflict with the November 10 date because of a scheduled HIMSS meeting in Northeast Ohio on November 11. He recommended the "Invitation Only" meeting date be changed. It was decided that having the meeting the week after Thanksgiving would be a more favorable time. (eHealth Initiative is suggesting a mid-December date as of mid-October.)

Site Location

Bill stated that a site would be determined once the date of the meeting was finalized.

OTHER BUSINESS

Dennis Swartzlander stated that the participants for the Ohio grant proposal met to discuss strategies for execution of the proposed project if they are awarded the grant. The participants also stated they were interested in collaborating with the OHHIT project team. Dennis Swartzlander shared that the ONCHIT office stated that letters would be sent out next week announcing, who would be awarded a grant. Bob Steffel added that there are two other Ohio grant proposals that were submitted. They each had a vendor focus.

Next Meeting Date

Stephanie Jursek announced that there would be no meeting on the October 13. The next meeting date would be October 27.